



**CONCEPT NOTE FOR SADC REGIONAL WORKSHOP ON USE OF  
ADMINISTRATIVE DATA SOURCES FOR MIGRATION STATISTICS**

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### 1. BACKGROUND

The secretariat is prioritizing statistical capacity building as part of its implementation plan guided by its strategy, the RSDS 2020-30. Capacity building is earmarked to be rolled out in an effective way to ensure there is impactful results at Member States level in development and harmonization of statistics. In June 2023, SADC Secretariat signed a Financing Agreement with the World Bank regarding enhancing institutional capacity of statistics in the region. The scope of interventions also includes enhancing capacity of the National Statistical System for accessing administrative data sources within their data collection programmes.

The development of a harmonized migration database system to provide migration flows and profiles within the region is a medium-term objective of the Secretariat and in that regard, through the project funds, capacity building shall be undertaken to achieve this target. At Secretariat, the Ministerial Committee of Organ and the Statistics Committee are the statutory meetings that meet annually for strategic guidance on migration and statistics matters and there are decisions for Secretariat to ensure all Member States produces and disseminates harmonized migration statistics on an annual or regular basis. Furthermore, the SADC Protocol on Statistics, a legal instrument to enhance cooperation and governance of statistics in the region, explicitly refers to administrative data as quoted in Article 6 – 3 (a) of the instrument as follows: *“State Parties shall establish institutional arrangements within their NSS to prioritise development and implementation of guidelines for production and dissemination of Official Statistics from administrative data sources”*.

It is within this context that Secretariat planning to undertake a regional training workshop on use of administrative data sources for migration statistics during 17-21 March 2025 in Johannesburg, South Africa. The workshop will be implemented with technical support from the Collaborative on Administrative Data (CAD) and the United Nations Statistics Division, Social and Gender Statistics Section (handling migration statistics).

## **2. OBJECTIVES OF THE WORKSHOP**

- (i) Provide training to Member States on the potential of using administrative data sources to develop or enhance migration statistics compilation, including on data quality, metadata, agreeing on and formalizing data sharing, confidentiality, IT security and interoperability;
- (ii) Take stock of each Member State's current capacity with respect to:
  - a. the computation of statistics on migration and migrants and
  - b. availability of administrative data sources that cover migration data
- (iii) Share good practices and identify challenges encountered by Member States in computation of migration statistics such as: financial, technical, legal and institutional amongst others; and
- (iv) Draft a road map for each Member State regarding national training and technical assistance for implementation for the period 2025 – 28 to ensure necessary access to administrative data on migration and migrants.

## **3. EXPECTED OUTCOMES**

- (i) Improved technical knowledge on the potential of using administrative data sources for compilation of migration statistics; and

- (ii) Baseline information on each Member State's position on administrative data pertaining to migration statistics.

#### 4. PARTICIPANTS

The workshop shall be attended by 3 participants at middle management position of each SADC Member State with the following profiles:

- (i) National Statistics Office
- (ii) Ministry of Labour (or other administrative data producer)
- (iii) Immigration Department (or other administrative data producer)

#### 5. SCOPE OF WORK

The workshop shall be undertaken with an audience that regroups technical heads handling migration matters at NSO and administrative data producer agencies. The workshop is expected to cover practical explanation and procedures as per training materials developed by UNSD in general on use of administrative data for statistics as well as on migration statistics, and in line with international guidelines. The workshop will be interactive with several exercises and opportunities for discussions and experience exchange, including on international best practices or success stories; and review the country positions/practices in the process. A draft roadmap for follow up from each country is expected to be available in draft form at the end of the workshop.

#### 6. LOGISTICS

The assignment will be carried out in a conference venue in **Johannesburg, South Africa during 17-21 March 2025**. SADC Secretariat shall cover all required costs in the undertaking of the event.

#### 7. PROGRAMME OF WORK

Time	Agenda item	Facilitator
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DAY 1: 17 March 2025		
08:30 – 09:00	Registration of participants	SADC Secretariat
09:00 – 09:30	Welcome Remarks and Official Opening	SADC Secretariat Host Member State
09:30 – 10:00	Introduction of participants, Workshop objectives, Expected Outcomes Adoption of the agenda	SADC Secretariat and UNSD, CAD
10:00 – 10:30	Session 1. Presentation on strategic frameworks on regional statistics and migration policy in SADC region	SADC Secretariat
10:30 – 11:00	GROUP PHOTO AND BREAK	
11:00 – 11:30	Session 2. Migration statistics introduction – overview of the endorsed recommendations	UNSD
11:30 – 12:00	Session 3. IOM presentation	IOM
12:00 – 12:30	Q&A	UNSD
12:30 – 13:00	Session 4. Discussion of migration policy data needs (Exercise - table of key policy questions concerning migration and data availability)	UNSD
13:00 – 14:00	LUNCH	
14:00 – 14:30	Country presentation + Q&A	Zambia
14:30 – 15:00	Country presentation + Q&A	Mauritius
15:00 – 15:30	Session 5. Introduction to the use of administrative data for statistics production, the Collaborative on administrative data (CAD) and recap of modules 1+2 of the e-learning course on administrative data	CAD
15:30 – 16:30	Discussion of filled mapping exercises	CAD
16:30	BREAK	
DAY 2: 18 March 2025		
09:00 – 09:30	Country presentation + Q&A	Lesotho
09.30 – 10.00	Country presentation + Q&A	Namibia
10:00 – 10:30	Continued	
10:30 – 11:00	BREAK	
11:00 – 11:30	Session 6. Metadata (module 4 of admin data e-learning)	CAD

11:30 – 12:00	Exercises on metadata	CAD
12.00 – 12.30	Session 8. Labour migration presentation	ILO - remote
<b>12:30 – 13:30</b>	<b>LUNCH</b>	
14:00 – 14.30	Session 7. Migration statistics - conceptual framework, concepts and definitions for production of international migration statistics	UNSD
14:30 – 15:00	Country presentation + Q&A	Angola
15:00 – 16:00	Session 9. Data quality – recap of module 3 of admin data e-learning	CAD
16.00 – 16:30	Country presentation + Q&A	Malawi
<b>16:30</b>	<b>BREAK</b>	
<b>DAY 3: 19 March 2025</b>		
09:00 – 09:45	Country presentation + Q&A	Tanzania
09.45 – 10.15	Country presentation + Q&A	Madagascar
10:15 – 11:00	Session 10. Migration statistics: data sources + regional context	UNSD
<b>11:00 – 11:30</b>	<b>BREAK</b>	
11:30 – 12:30	Review of mapping tool submissions by countries and answering questions	CAD
12:30 – 13:00	Session 11. Formalizing data sharing and legal frameworks (module 5 of admin data e-learning)	CAD
<b>13:00 – 14:00</b>	<b>LUNCH</b>	
14:00 – 14:45	Session 12. Data confidentiality and security (module 6 of admin data e-learning)	CAD / IOM
14:45 – 15:15	Country presentation + Q&A	South Africa
15:15 – 15:45	Country presentation + Q&A	DRC
15:45 – 16:15	Country presentation + Q&A	Eswatini
<b>16:30</b>	<b>BREAK</b>	
<b>DAY 4: 20 March 2025</b>		
09:00 – 09:30	Session 13. Data interoperability and linking (module 6 of admin data e-learning)	CAD
09:30 – 10:00	Country presentation + Q&A	Botswana
10:00 – 10:30	Country presentation + Q&A	Mozambique
<b>10:30 – 11:00</b>	<b>BREAK</b>	

11:00 – 12:00	Session 15. Migration statistics exercises: Core migration stock statistics (1.1 and 1.2) and Core migration flow statistics (1.3 and 1.4) – assessment of data gaps and methodological challenges	UNSD
12:00 – 12:30	Plenary summaries on country findings	UNSD
12:30 – 13:00	Country presentation + Q&A	Zimbabwe
13:00 – 14:00	LUNCH	
14:00 – 14:30	Country presentation + Q&A	Seychelles
14:30 – 15:30	Session 16. Country teams sit together to plan roadmap in follow-up from the workshop	UNSD
15:30 – 16:30	Session 16 (continued). Presentation of roadmaps per country	All
16:30	BREAK	
DAY 5: 21 March 2025		
09:00 – 10:00	Session 16 (continued). Presentation of roadmaps per country	All
10:00 – 10:30	SADC presents path forward	Jagai
10:30 – 11:00	BREAK	
11:00 – 12:00	Workshop evaluation	All
12:00 – 12:30	Closing	
12:30 – 13:30	LUNCH / END	